

Christiani's VIP Catering Service, Ltd
1150 SE Diehl Avenue, Des Moines, IA 50315
Telephone: (515)287-3169

CATERING RESERVATION REQUEST- BOOKING SHEET

Complete this form and return with \$750.00 deposit (Deposits are non-refundable)
Deposit may be via Visa, Mastercard or Personal Check

Name _____ E-Mail _____

Address _____
Street City State Zip

Telephone Home _____ Work _____ Cell Phone _____

Event Location _____

Requested Date _____ Type of Event _____

Times:

Hall Rental from _____ To _____

Guest Arrive _____ Serving Time _____

Approximate Number of Guests _____

Menu Selection and Price: _____

20% SERVICE CHARGE AND 6% STATE TAX ADDED TO ALL MENU PRICES
ALL PRICES SUBJECT TO CHANGE

This Contract is for the above Date, Time and Location. Any changes must be approved by the Office and new contract will be required.

Briefly describe affair and any special requests or needs you may have:

SIGNATURE _____ **Date** _____

PLEASE NO TIPPING

Remember to call our office at least seven days prior to your event with the final number of guests to attend. This is called a "Guarantee" or minimum number of guests you agree to pay for.

FINAL PAYMENT MUST BE MADE IN FULL 5 DAYS PRIOR TO YOUR EVENT. FINAL PAYMENT MUST BE IN THE FORM OF CERTIFIED OR CASHIER'S CHECK, VISA OR MASTERCARD. NO PERSONAL CHECKS.

When you call in your Guarantee you will be given the total amount due. You can increase your number after this time but you cannot decrease the number.

All prices are per person starting with 100 people. Pricing for under 100 guests:

80 to 100 - Add \$2.00 per person to menu price

70 to 79 - Add \$3.50 per person to menu price

60 to 69 - Add \$5.50 per person to menu price

50 to 59 - Add \$8.25 per person to menu price

DEPOSITS ARE NON-REFUNDABLE. Deposit amount will be Deducted from your total amount due.

DO NOT WRITE BELOW THIS LINE
FOR OFFICE USE ONLY

Reserved by _____

Deposit _____ Rec'd _____